

Mineral Springs Plantation
Architectural Control Committee
Small Project Building Application

Date Submitted _____

Lot Number _____

Name: _____

Address: _____

Telephone Number(s): (h) _____ (c): _____

Project Description:

Have you filed for a Spotsylvania Building Permit? _____ Date _____

Has it been approved? _____

Are you using a contractor to perform this project?

Name: _____

Address: _____

Telephone: _____

1. This form is designed to obtain ACC approval for non-house construction applications.
2. You must submit a detailed plan showing the elevations and specifications of the project (to include a lot survey plat).
3. Submit this form 30 days prior to the desired date of project's start.
4. An approval of any project by the ACC does not waive the homeowner of the responsibility for obtaining the appropriate Spotsylvania County permits and inspections that may be required. Similarly, obtaining a Spotsylvania County permit does not relieve the homeowner from obtaining ACC approval for the project, buffer zones or easements (public or private).
5. It is incumbent upon the homeowner not to build on common ground, buffer zones or easements (public or private). It is the sole responsibility of the Lot owners to locate all in

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ground utilities prior to or allowing his contractor to dig. Call Miss Utility at least (72) hours prior to digging at 1-800-257-7777 in order to locate such utilities.

6. It is the Lot owner's direct responsibility to alleviate any drainage problems resulting from construction on their Lot.
7. The Lot owner is also responsible for correcting any damage caused as a result of their work to any common grounds, roadways, easements, or neighboring properties.
8. Please refer to the Community Guidelines for more specific information. This can be found online at: http://mineralspringsplantation.org/MSP_Guidelines.cfm
9. Submit this form to the MSPHOA ACC via email at ACC@mineralspringsplantation.org or mail it to or place it in the HOA mail box at 13709 Kalmbacks Mill Drive, Fredericksburg, VA 22407.

Upon approval, the ACC will issue a form specifying the approval conditions for the project. Should the ACC deny your application, you may request a meeting with the ACC to appeal the decision. If the ACC still denies your application, you may then appeal to the Mineral Springs Plantation Board.

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Signature & Contact Information:

Signature: _____

Name of Person submitting the application: _____

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ACC APPROVAL _____ Date:

ACC DISAPPROVAL _____ Date:

